

Encl. 12
2024 Staff Sergeant EPS Consideration Checklist

Instructions: Documentation that is not included in this packet will be marked N/A in the initials block

*****Date of Rank Cutoff: E6 20230330*****

NAME: _____ RANK: _____ CPMOS: _____

DOR: _____ EMPLID: _____ UIC: _____ MSC: _____

(Reference cutoff dates above)

Initials

Soldier Verify:

My most current NCOER is in iPERMS or I have submitted a memo explaining its status.

SGTs without NCOERs provide E4 Evaluation

I have reviewed iPERMS and verified all documents are correct or submitted a memo explaining the deficiencies.

I have validated my ERB is correct or I have provided a justification memo explaining the deficiencies.....

I have selected my region elections in IPPS-A and on this checklist... ..

Unit Admin Initial:

I verified with the Soldier their most current APFT/ACFT & HT/WT is keyed in DTMS.....

Include in Packet:

CPMOS Change Request DA Form 4187:.....

Needed if different from IPPS-A CPMOS or NGB Form 4100. If blank, DA Form 4187 not applicable if requested CPMOS is PMOS.

Memorandum to President of the Board (**Optional unless deficiencies exist, then required**)... ..

NGB Form 4100-1A Promotion Point Worksheet.....

Validated Selection Board Record Brief.....

May include Draft NCOER that is with Examiner if all parties have signed

Region Elections: 1 2 3 4 5 6 7 8 9 10 CO BN BDE

Special Skill Identifier Elections: Flight SFAB Instructor Immaterial Sniper

Reviewed by:

Soldier's Signature and Date

First Sergeant Signature and Date

Unit Admin Signature and Date